

Committee on Academic Advising Minutes
05/08/2012

Minutes taken by Jason Sikorski
Meeting called to order at 12:17pm

Attendance (always based on attendance sheet): J. Sikorski, K. Tracey, C Labeledz Jr., Y. Kirby, M. Bigley, K. Czurnite, K. Santoro, K. Poppe, G. Gigliotti, A. Pozorski, P. Petterson, M. Horan, S. Odesina, K. Larsen

James Mulrooney Report

- **Please see copies of report distributed to all committee members**
- Change to pg. 4 of the report “I did NOT prevent students from speaking at the forum”
- Jim took a couple of minutes to summarize the guts of the report
 - Surveys completed by the majority of attendees (61 out of 100 or so)
 - Many themes:
 - Night office hours needed
 - Advising Quality is low at times
 - Web catalog is not helpful and needs to be broadened
 - Confusion about gateway courses and when they are offered
 - No change from teachers who get consistently bad teacher evaluations
- J. Sikorski thanked Jim for collecting this data and taking pains to make sure that students felt comfortable voicing their opinions
- Y. Kirby noted that this type of report can serve as the basis for our upcoming panel to be jointly sponsored by our committee and SGA in the Fall of 2012

Yvonne Kirby shared her survey from the Provost’s Council

- Survey intended to collect information relevant to statute 5.19 to inform the 5-year NEASC report that is due next Fall
- The survey will be administered during the Fall registration time in a manner similar to how we are administering our survey to transfer students
- A discussion about potential improvements took place:
 - G. Gigliotti noted that interacting with many different advisors was a possibility and, as such, all applicable sources of advising information should be checked by students
 - There was a discussion about the purpose of the NEASC survey
 - Some suggested adding a question about noting the number of people you saw for advising help (G. Gigliotti)
 - Others suggested that we should change my advisor to my advising in order to summarize the quality of students’ experiences for the purposes of the NEASC report. (J. Sikorski and M. Horan)
 - A. Pozorski and Y. Kirby discussed how statute 5.19 is based on our interpretation of officials at the university...in regard to how we met or fail to meet expectations

- K. Poppe voiced some potential room for confusion with the wording of the Academic School Centers...with no uniformity on the name of these centers across university citizens, it is tough to know if students are reporting accurately
- C. Labeledz wondered if asking the faculty what they do for advising, using a similar survey, would provide information that would complement the information already being obtained
 - In addition, C. Labeledz suggested adding a direct question about whether students successfully got their pi
- G. Gigliotti noted that the order of the questions on the measure should change from basic and broad to much more specific. He provided a suggested order that the committee members appeared to support.

The Process of Process Mapping into the Summer

- Look for email going around soon looking for volunteers to conduct some interviews over the summer
- C. Labeledz will be posting survey responses to Blackboard and committee members will be asked to review those responses to look for themes over the summer
- A brief mention of C. Lovitt's comments to M. Bigley about his beliefs surrounding advising
 - We need some sort of Best Practices Standards..whether it be new systems or old systems
 - More consideration of whether everyone should be advising at our university or only some people
 - The need for a one stop shop for Academic and Advising Resources.
 - M. Horan noted how the Advising website would be a great place to post new policies promptly for both students and professors to see (e.g., Fresh Start Policy)

Other Announcements:

- Welcome new members G. Gigliotti and K. Czynrite
- Congratulations to K. Poppe for his great article in the *Courier*

HAVE A GREAT SUMMER!!!!