

Committee on the Concerns of Women

Central Connecticut State University - Bylaws

Mission Statement:

The Committee on the Concerns of Women was established in 1977 as a presidential committee to address equity issues of concern to all women in the campus community and beyond. The Committee serves in an advisory capacity to the President and will bring forward recommendations on or concerning women's issues, needs, and areas of concern from faculty, staff, students, and university organizations. CCW actively advocates and promotes a positive climate for all university women students, staff, faculty, and administrators. The Committee also serves as an advocate for and collaborates with the Women's Center on campus.

Objectives:

- 1) Interact with any individual or group with power to create programs and influence changes that may affect women.
- 2) Collaborate with other university committees in addressing problems and issues of concern to women.
- 3) Monitor the academic and social environment making appropriate recommendations based on assessments related to programs and curriculum.
- 4) Propose policies to address these needs and concerns, and monitor the effectiveness of any proposed policies and initiatives upon implementation.
- 5) Research, monitor and report on the status of women on campus, and of the institution's commitment to equity and justice for all University women.
- 6) Provide mentoring opportunities for women.
- 7) Provide a forum for speakers and writers on women's issues.

Procedures:

1. Membership:

Recommendations are made to the President by the co-chairs annually. The President of the university may also nominate CCW members. Membership should reflect campus diversity. Membership is limited to 30 members. Individuals who demonstrate interest may request membership through the nominating committee.

2. Officers:

Co-Chairs: The Committee will select co-chairs for a two-year term. Composition will be determined during the selection process by the entire body of CCW. Duties of the co-chairs include the following: schedule monthly meetings, conduct the meetings, keep on file all reports and records of all minutes. Submit an annual report to the University President. Take responsibility for CCW correspondence.

Secretary: A secretary will be selected to record meeting minutes, transcribe and distribute minutes prior to the next meeting.

Treasurer: The Treasurer will be responsible for managing the finances of the Committee and will provide a written report/budget concerning all monies and expenditures. Signature of co-chair and treasurer required for disbursement.

3. Sub-Committee:

Sub-Committee members will be self-selecting as determined by the overall committee according to on-going need or current event.

Members cannot serve on more than three (3) sub-committees.

Members can only chair one (1) sub-committee.

Committees will vote for a chairperson at the first meeting.

Sub-committees will normally meet at least once per month and provide a written summary of their meetings prior to the CCW monthly meetings. These summaries will be submitted to the secretary prior to the monthly meeting.

4. Voting:

All members of the Committee have full voting rights.

Voting shall require a simple majority of those present.

5. Annual Report:

An annual report will be developed and submitted to the President. All chairs of the sub-committees will be asked to submit a written report detailing their activities for the year.