

## Committee on Academic Advising

### April 4, 2017 Meeting Minutes

Present: Carrie Andreoletti, Mary Pat Bigley, John Coleman, Mary Horan, Chet Labeledz, Briana McGuckin, Janice Reska, David Spector, Cathy Sylvester (for Kevin Oliva), Lauren Turenne, Joe Zeoli

1. Minutes from 2/28/17 meeting approved.
2. Discussed Carrie Andreoletti's meeting with interim Provost Pease
  - a. Carrie will revise existing resolution draft, stating the CAA should be consulted on advising matters, for inclusion at beginning of Senate report rather than as a voting issue.
  - b. Carrie will send this resolution/report to President Toro and interim Provost Pease along with a personal message, as a friendly reminder.
3. Discussed "15 to Finish" initiative
  - a. Carrie Andreoletti is a designee (and the role of designee should pass to the next CAA Chair), making CAA committee members stakeholders
  - b. Plan of action was technically due on 4/3/17, so Carrie will write a short report stating that this committee will fulfill its role and accept sent materials, also including:
    - i. Suggestion: academic maps as raw materials from which to build "15 to Finish" content/advertising, etc.
    - ii. Concern: 15 credits a semester is not the right path for all
    - iii. Concern: What about course availability? Late registration usually means 12-13 credits 1<sup>st</sup> semester, and that may set a misleading precedent.
4. Discussed Advising survey revision
  - a. Chet shared Council of Deans Powerpoint on advising assessment data, and will send Powerpoint files to Carrie.
    - i. Advising process was re-engineered but ultimately rejected; IT could not support a Google Docs system, but was working on an alternative.
  - b. CAA should work on revising advising surveys so that the data is useful/meaningful to CAA
  - c. In the coming academic year, check off successes from assessment and look at the remaining issues; augment surveys based on useful/not useful data
5. Feedback on SGA Advising panel event (John Coleman)
  - a. Notes from the event still need to be compiled; John will gathering recurring themes for Carrie
  - b. Word of event did not get out early enough, and attendance was hurt; will advertise earlier next time.
  - c. People who did attend found it useful.

Respectfully submitted by Briana McGuckin