



FACULTY-STUDENT RESEARCH GRANT
Internal Grant Proposal Cover Sheet

SUBMISSION DATE	
PRIMARY FACULTY APPLICANT	Name: Email: ID #:
DEPARTMENT	
DESCRIPTIVE TITLE OF PROPOSAL	
Faculty Co-Applicant(s)	Name: Email: ID #:
Student Co-Applicant(s) <i>Please include Student(s) email, Student ID# and status: G- Graduate or UG- undergraduate.</i>	Name: Email: Student ID#: G ___ UG ___
Student Co-Applicant(s) <i>Please include Student(s) email, Student ID# and status: G- Graduate or UG- undergraduate.</i>	Name: Email: Student ID#: G ___ UG ___
Student Co-Applicant(s) <i>Please include Student(s) email, Student ID# and status: G- Graduate or UG- undergraduate.</i>	Name: Email: Student ID#: G ___ UG ___

AMOUNT REQUESTED
 (cannot exceed \$1,000
 for individuals; \$1,500
 for group)

\$	
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**Grant must be spent by
 June 30, 2025**



Internal Grant Budget Template

Budget Item	Amount	Justification
Materials and Supplies		Briefly describe proposed expenditures, their adequacy, appropriateness and importance. *
Travel Dates of Travel: _____ Dates of Conference: _____ Location: _____ Name of Conference: _____ Website Link to Conference: _____		
Other (Please Describe):		
Total Request:		

* If relevant, include documentation to further justify budget (e.g., copies of published materials related to items in your budget such as airfare, mileage, registration fees, hotel rates, equipment, materials, etc., if known at time of application). Justification for proposed expenditures is considered when determining funding level.

Please be sure to incorporate your completed budget and supporting documentation into the body of your proposal to create a single document.