Newington Public Schools
Information Technology Internships

Newington is seeking participants from Central Connecticut State University with a focus placed on students in the Computer Electronics and Graphics Technology Department, the School of Business (MIS), and the M.S. Computer Information Technology (CIT) programs.

Newington's IT Internships may follow one of two tracks. The technical track is focused on end-user-support along with device and network management. The systems track is focused on managing and using data collection systems. Candidates may apply to either track and are not limited to either based on their current degree program. Realistically, candidates are also likely to gain some exposure in both tracks depending on work schedules and deadlines.

Technical/Networking Track:

Interns gain experience and confidence with a wide variety of computing devices including desktop computers, laptops computers, chromebooks, tablets, interactive whiteboards, projectors, printers, and peripherals. Initially working alongside Newington's full-time technology support staff, our interns will learn to work independently to provide in-person tier-1 technical support to Newington's staff.

In addition to typical tier-1 helpdesk responsibilities, our interns play an integral role in the management of devices and device lifecycle. From deployment to green-recycling, our interns help with all aspects of device management. Over time, our interns grow to find new opportunities and responsibilities in systems administration, networking, and cybersecurity through active involvement in projects, team conversations, and responses to real-world news and events.

Qualifications: Ideal candidates are self-motivated and passionate about working with the tools and technologies used to provide modern organizations with high performing, information technology systems in a real-world setting and will have:
- customer-service work experiences and a customer-focused demeanor
- practical experience with installing or supporting operating systems and software, computer hardware and peripherals, networking
- at least one full year of collegiate experience remaining
- valid driver's license and vehicle
- 2.5 GPA or higher

Systems/MIS Track:

Interns gain experience and confidence using a variety of technology tools, business systems, and data, to assist the organization with decision-making and strategic initiatives in support of its mission.

The school district is currently implementing new strategies to help manage indoor air quality in its schools. This particular initiative is expected to evolve and mature over multiple years through the use of new data collection tools and systems. Data will be used to guide efforts to ensure positive learning environments with good air quality conditions for students and staff.

Qualifications: Ideal candidates are self-motivated and passionate about working with the tools and technologies used to provide modern organizations with high performing, information technology systems in a real-world setting and will have:

- at least one full year of collegiate experience remaining
- experience with productivity tools like Microsoft Office or Google Workspace
- basic understanding of database concepts and spreadsheet tools
- strong problem-solving and critical thinking skills
- interest in learning new tools and technologies
- valid driver's license and vehicle
- 2.5 GPA or higher

Career Placement Highlights:

- Six CCSU interns have been hired by the district into full-time technical positions over the past 12 years.
- Others have gone on to careers with companies such as: Electric Boat, Eversource, Cigna, Travelers, Phoenix, UCONN, Pratt & Whitney, and other School Districts.

Hours and Pay: Internships are typically 12-months in duration but may vary depending on circumstances with several start dates each year. Participants are expected to participate with not less than 15 hours per week during the college academic semester. Up to 40 hours per week available during semester breaks, vacations and summer. Schedules are flexible. Work hours are typically scheduled between 7:00 a.m. and 6:00 p.m. Monday through Friday. Occasional Saturdays should be expected as well. Starting pay rate of $16.19 to $20 per hour is based on the applicant's experience.

How to Apply:

Please send a resume along with a cover letter addressed to Lucian G. Jachimowicz, Chief Finance and Operations Officer, Newington Board of Education, 131 Cedar Street, 3rd Floor, Town Hall, Newington, CT 06111. This application package should highlight qualifications, personal experiences with technology, and interests in the field of Information Technology. Please send this package by email to Sam Fletcher, sfletcher@npsct.org. Mr. Fletcher's phone number is (860) 665-8643.