**MINUTES**

University Safety and Health Committee

November 17th, 2023

Via Teams

Attendees: David Serino, Rene Karas, Sarah Atkinson, Orlando Oliveira, Bill Reiser, Heidi Huguley, Kelly Selby

**CALL TO ORDER**

David Serino called the meeting to order at 10:03am

**DISCUSSION**

* Emergency Notification Test/Shelter in Place
  + Shelter in Place in Barnard and James Halls – successful
    - Barnard had filming inside building
  + Everbridge
    - Went out to “Test Group” instead of all campus ENS test
  + LiveSafe app did send message to those who had it downloaded
  + Discussed results of post-test campus survey
  + Discussed different considerations for where to hide during a shelter in place situation
    - Instructions for people outdoors
    - Offices should have discussions in their space
* Discussed safety pamphlets
  + More safety training for new hires would be good
* Safety walks: come up with ideas of how to implement
  + Choose a focus? (lights, tripping hazards, camera locations, time of day)
  + Who goes on walks? (staff, faculty, students, SGA)
    - Choose a small group of representatives
  + Choose a date (March, April)
* Safety Skills Training Modules
  + Some staff have requested group training vs individual online
* Covid and Flu vaccines
  + No more scheduled on campus for this year
  + Direct people to their doctor or pharmacy
  + Test kits still available at Marcus White Annex or via US Postal Service
    - CDC extended expiry dates on test kits
    - Get accurate count of test kits (wellness, Reslife, Marcus White Annex) to see when we need to order more
* Theater conference
  + Jan 30 – Feb 3, 2024
  + 700 people coming to campus
* Camera positioning and lack of coverage is an issue
  + Interviews underway to fill vacant position
* Sept 2023 minutes approved
* Schedule next meeting date February (TBD)

**ADJOURNED at 10:56am**

Respectfully submitted,

Kelly Selby