

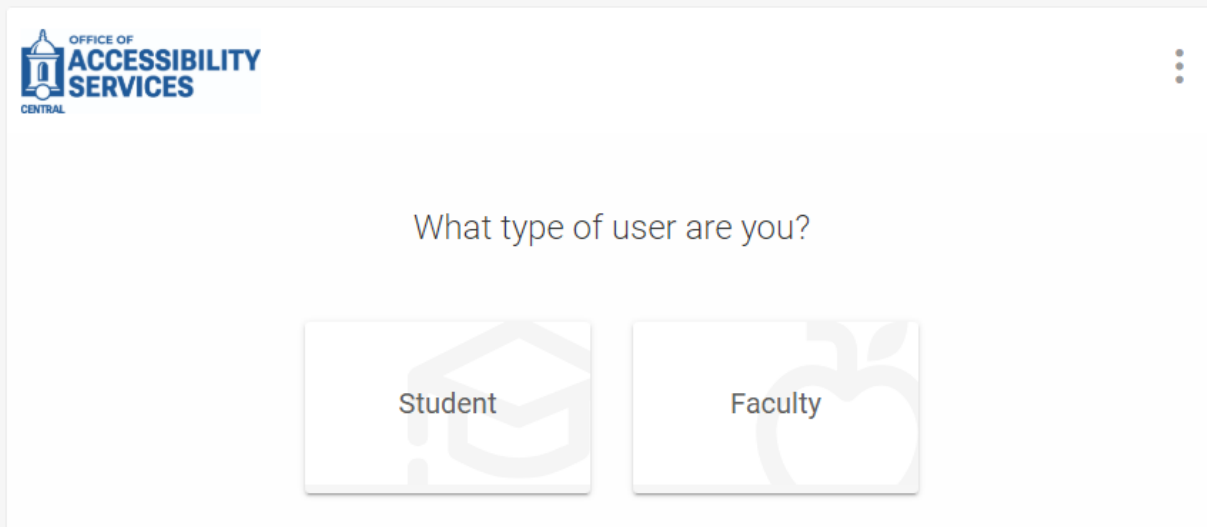


Faculty User Instructions for *Accommodate* Accessing Completed Exams

The Office of Accessibility Services has launched a new Faculty Portal through ***Accommodate***, our office's data management system. Through this portal, faculty will manage Test Requests, Testing Center bookings and Proctor Sheets, and exchange exam materials between faculty and the Office of Accessibility Services.

Below you will find instructions on how to access an uploaded completed exam.

Login to *Accommodate* here: ccsu-accommodate.symplcity.com and select "Faculty", please note, the *Accommodate* Portal utilizes single sign on. Please use your CCSU BlueNet ID and password.



After you login, please select “Courses & Exams” found on the left-hand navigation panel of the home screen.



- Home
- Accommodation Letters
- Courses & Exams
- Caption Requests
- My Account

Letters to Review

Test Course 101

2 New Letters

[Submit Caption Request](#)

Sarah BlueDevil
Sent on November 21, 2024 10:17 AM
Accommodation Letter

[Review](#)

Kizer BlueDevil
Sent on November 21, 2024 10:16 AM
Accommodation Letter

[Review](#)

News Feed

[Welcome to Accommodate](#)

The Office of Accessibility Services is now utilizing Accommodate for faculty to access student Letters of Accommodation and for managing Testing Center bookings!

[View All Announcements](#)

Select the course and appropriate section you wish to view.



Home

Home / Course / Course Catalog

Accommodation Letters

Courses & Exams

Caption Requests

My Account

Course

Course Catalog Past Courses

Keywords

Semester

Apply Search

Clear

More Filters

1 results

Showing 20

Test Course 101

Date: August 27, 2024 - December 15, 2024

Time: 10:00 am - 11:00 am

Accessibility Services Management System

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Select the “Test Requests” tab to view a students uploaded completed exam. Once you find the correct student, you will see “Original Exams” and “Completed Exams”, select the document next to “Completed Exams”.

Please note: You will receive an automatic email from *Accommodate* when our office uploads a completed exam, which will prompt you to log into *Accommodate* to view the details.

Home / Course / Course Details / Alternative Test Room Bookings

Test Course 101 ()

Course Details Enrolled Students **Test Requests** Exams

Keywords

[Apply Search](#)

[Batch Options](#) 4 results [Sort By: Testing Date](#) [Showing 20](#)

- Kizer BlueDevil**
Testing Center
November 18, 2024 - 2:00 pm
- Sarah BlueDevil**
Testing Center
November 18, 2024 - 3:00 pm
Exam Details: Exam 1
Original Exams: Mock_document_1 (1).docx
Completed Exams: Mock_document_111.docx