**MINUTES**

University Safety and Health Committee

April 12, 2019

Student Center

Attendees: Sarah Atkinson, Cliff Anderson, Scott Bartley, Laurie Colburn, Jerry Erwin, Jonathan Famiglietti, Neil Glagovich, Rene Karas, Karen Misbach, April Palombizio, Bill Reiser

Guest: Steve Schrag, CEUI

Absent: Mary Cavanaugh, Ray Primini (DAS), Greg Sneed

**CALL TO ORDER**

Karen Misbach called the meeting to order. Minutes from the Feb 2019 meeting were reviewed and approved.

Review of accident reporting

* Employee accident reporting done thru Human Resources (<http://www.ccsu.edu/hr/employeebenefits/workcomp.html>)
* Need to develop a standardized mechanism for reporting student incident (sample Chemistry form distributed)
	+ N. Glagovich indicated the need for a standard procedure for reporting. For incidents with no damage, difficult to capture. With property damage, usually Police are involved and the report serves as documentation. J. Erwin indicated to always call the Police and an informational report can be created.
	+ Develop placards that can be placed in labs with this information/emergency notification signs for classrooms has been recommended by Faculty Senate
* J. Erwin and T. Ferrarrotti will be offering training for faculty, what happens when you call 911

Health and Safety Training

* K. Misbach presented Training/Learning Management System CCSU has available with standard modules/other modules/training calendar

Smoking Policy

* Campus smoking policy to be updated to include e-cigarettes/vaping. Updated signage to be placed around campus. Police have started citing people at $125 per occurrence
* Safe Schools Act (CCSU is one)-no marijuana can be used on campus (in some cases, people remove formula from vapor and replace with marijuana
* For addressing potentially impaired employees, indicate a concern for their safety and offer to have a Police Officer evaluate

Emergency Notification System

* Enhanced communication in Fall 19, test will include “lockdown” and “shelter in place”

C. Anderson indicated lab access is going well. Recent graffiti incident still under investigation.

Meeting adjourned to tour of Police Dept.

Next meeting Fall 19 at Willard DiLoreto

ADJOURNMENT

Respectfully submitted,

Rene Karas