**MINUTES**

University Safety and Health Committee

November 9, 2018

Student Center

Attendees: Sarah Atkinson, Cliff Anderson, Scott Bartley, Mary Cavanaugh, Laurie Colburn, Jerry Erwin, Rene Karas, Karen Misbach, April Palombizio, Bill Reiser, Greg Sneed

Absent: Sharon Braverman, Mary Cavanaugh, Ray Primini (DAS)

**CALL TO ORDER**

Karen Misbach called the meeting to order. Minutes from the Sept 2018 meeting were reviewed and approved.

**OLD BUSINESS**

Discussion of by-laws.

* Member needed from the Sciences (follow-up with AAUP regarding N. Glagovich).
* What are the duties of the committee? Not to investigate but more of an administrative role. If issues are seen, can they be improved, etc? Evaluating not investigating
  + Chief Sneed indicated the Life Safe app has a section where concerns can be reported. Dispatch receives these and forwards to appropriate parties.
  + J. Erwin offered a review of incidents with appropriate information redacted. S. Bartley inquired if this could be done quarterly.
  + Safety inspections, hold meetings in different places, review safety in that particular building

**NEW BUSINESS**

* K. Misbach distributed the DRAFT Comprehensive Safety Plan for Committee comments (this document is for Safety Committee members review only at this point.)
* AED/CPR Task Force Fund
  + AED unit requested for Maloney Hall
  + Training on campus (specifically Health Services)
* Tabletop exercise to be held Nov 28th. Go thru policies and procedures based on scenario.
* S. Bartley indicated that Maloney Hall staircases are rubberized, resulting in slips and falls outside of the scene shop. Issue to be addressed by Facilities

**Next meeting to be held Feb 8, 2019 in Theater Conference Room**

**ADJOURNMENT**

Respectfully submitted,

Rene Karas