

University Planning and Budget Committee  
Meeting of May 2, 2012  
The Blue and White Room, Student Center

In attendance: Chad Valk, Kris Larsen, Haoyu Wang, Charlene Casamento, Thom Delventhal, Larry Grasso, Margeret Leake, Otis Mamed, Yvonne Kirby, Carl Lovitt, Celeste Roche, Shuju Wu, Laura Tordenti

Meeting called to order at 2:04:

1. Minutes reviewed

Motion to approve (Thom), 2<sup>nd</sup> (Shuju)

Minutes approved

2. Announcements:

a. (Chad): I presented UPBC annual report at the last meeting of the Faculty Senate. Bullet Points:

Athletics

Scheduling facilities

Budget

Base migrations

a. (Celeste): We (Student Government Association) are very grateful for all the help with our community initiative. These initiatives were very successful and have resulted in many energized students that have stated their commitment to working over the summer for no credit or pay.

Chad: Have you formed a focus group?

Celeste: Yes. It is small but effective. We refined the questions for our student survey. Everyone agrees, parking is phenomenal!

3. New Business:

a. (Chad): There have been some changes to the budget: 4 refill positions had been left off.

Charlene: Also, we withdrew two items.

Chad: I thought we should look at it one last time here before we put it on-line. Any concerns?

Larry: The PCN #'s should be redacted.

Hao: How do we know these positions are safe?

Charlene: The good news is Anne Alling really took care of us. She pushed things through and checked all the boxes to leave us in good shape as she retires. Teaching, direct student-care and soft money don't need BOR approval. You may have read the article Chad forwarded that referred to "clouds in our future..." We don't know if or when, but these positions are safe. We are in good shape.

Chad: IA assistant is a little high. If we don't share that position why show others?

Yvonne: It's public.

Charlene: Everyone should be clear this is a budgeting tool. These are targets. This amount is set aside, but ultimately, it's between the manager and HR.

Larry: Faculty want to have the flexibility to hire as high as possible, but still keep some savings. Then that savings can be applied elsewhere. That's the "salary savings" that the Provost has been using so effectively to mitigate the budget cuts.

b. (Chad) Larry and I are presidential appointees. I must cycle out of this committee and Larry is going on sabbatical. What will we do about leadership? Elect new leaders now? Wait 'til first meeting next year? If we wait how do we deal with leadership over the summer?

Motion (Thom), 2<sup>nd</sup> (Otis)

Kathy Martin and Kris Larsen will act as interim co-chairs over the summer (beginning July 1) and convene the first meeting of the next academic year. At that time official elections will take place.

Vote: 9 in favor, 1 abstention

Motion passes

4: Old business:

a: Internal community engagement

Yvonne: Part of our retention issue is lack of engagement.

Larry: A primer on event calendars should be part of orientation.

Celeste: But students don't go to the calendar. They go 'cause their friends say, "Come."

Otis: Posters, word-of-mouth, pipeline, today@ccsu, facebook.

b. Budget update:

Chad: Charlene, if we get hit with budget mitigation will approved one-time purchases be re-considered?

Charlene: We received a \$ figure on 4/5. At this time, with flat enrollment projected next year, all budgets of last year are affordable. What we don't know is whether or not proposed recisions will be implemented and when. Any changes will result in discussion. It's all going to depend on when and how much. The good news is we're starting with the same amount as last year. A lot of agencies have less.

c. Campus spending is tabled 'til next year.

5: Updates

OIRA (Yvonne): We've begun scheduling academic reviews. Accounting is first up.

Larry: Can you please remind me when? Is there an update on enrollment numbers?

Yvonne: They're down a little. 1.3% in continuing enrollment.

Larry: How do numbers look for incoming freshman?

Yvonne: I don't remember. We're almost done with The US News College Guide Survey. There are 700 questions. We will probably drop in rankings because of retention. The alumni response are important to the ranking, so we're looking for other means of promotion and advising surveys to help us make improvements. There is a 2<sup>nd</sup> survey drafted by the Provost's council that we'll provide to the Academic Advising Committee and hopefully administer in the fall.

Adjourned: 3:39