TO: University Planning and Budget Committee

 CCSU Budget Team

FROM: Anna Suski-Lenczewski

 Chief Human Resources Officer

DATE: February 1, 2019

RE: FY 20 Budget Request

The Human Resources Department currently has no vacancies and I am not requesting additional positions through this budget process. I have budgeted for the estimated reduction plan of 3% with salary savings as I have underfilled a vacancy at a lower level.

I am not requesting any one-time-non capital requests nor any capital equipment requests.

At this time, the Human Resources Department operations will be reviewed with recommendations made for reengineering processes by outside consultants. As such, I request that our budget remain as is with no changes until decisions are made which may impact staffing and/or systems changes.