

October 2

University Planning and Budget Committee
minutes, meeting of November 6, 2014, 2 PM, Student Center Bellin Room

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*informal session. UPBC Chair Kathy Martin gives President Miller the floor.

President discussed four items:

4. ("the last first"). The university budget and the role of UPBC.
 1. Ongoing review of campus goals and objectives.
 2. Request that UPBC gathers information on certain per-student expenditures over time.
 3. Transform 2020: Miller's view and UPBC's.

Q&A followed.

October 16

November 6

University Planning and Budget Committee
minutes, meeting of November 6, 2014, 2 PM, Student Center Bellin Room

revised

UPBC Membership as of 11/6/14

ELECTED AAUP FACULTY:

- ✓ Alicia Bray (Biology)
- ✓ Patrick Foster (Technology & Engin. Ed.)
- ✓ David Johnson (Geography)
- ✓ Julia Kara-Soteriou (Reading and L.A.)
- ✓ Rae Schipke (English)
- ✓ Kathy Martin-Troy (Biomolecular Sciences)

ELECTED ADMINISTRATIVE FACULTY:

- ✓ Laura Marchese (Institutional Advancement)
- Chad Valk (Media Center)
- Kevin Oliva (Acad. Ctr for Student Athletes)

APPOINTED BY THE PRESIDENT

- ✓ Matthew Bielawa (Registrar)
- Carlos Liard-Muriente (Economics)

EX OFFICIO:

- ✓ Faris Malhas: Dean
- ✓ Carl Lovitt: VP Academic Affairs
- Laura Tordenti: VP Student Affairs
- Chris Galligan: VP Inst'l Advancement
- ✓ Charlene Casamento: CFO
- ✓ Yvonne Kirby: Dir, Inst'l Resch & Assessm.

{there are also four vacancies: 3 students, 1 part-time faculty}

members present: see list above. **guests present:** Jim Mulrooney, SEST

1. Announcements:

Martin-Troy (chair):

- We need to set dates for budget hearings.
 - Discussion; **Tuesday February 17** is chosen.
 - Please put this on your calendar. This meeting will take a substantial part of the day.
- We have not yet had part-time representation on this committee because the relevant election ended in a tie. David Johnson of Geography was selected by the faculty senate in a second round of voting.
 - Welcome Professor Johnson.

2. BA/BS in Liberal Studies:

- Martin-Troy

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- this discussion pertains to the information distributed on October 2.
- Professor Mulrooney, Associate to the Dean of the School of Engineering, Science, and Technology, is among the originators of this plan, and joins us for this discussion.
- Overview, history, and rationale of the proposed program.
 - Lovitt: the idea in a nutshell is to permit students who, due to a variety of circumstances, don't have sufficient credits in one program to graduate with a catalog major, to complete a degree.
 - Foster → Lovitt: This is a rigorous program, right? I heard that its purpose was to compete with Charter Oak.
 - Lovitt: Rigorous, yes. I haven't heard of the Charter Oak connection
 - Mulrooney:
 - Charter Oak is benefitting from graduating students for whom we provide most, or possibly all, coursework, student support, etc. So yes, that's a consideration.
 - UConn, ECSU, WCSU, and SCSU each has a similar program.
 - This is not only for new students [to declare a "special studies" major], but for returnees as well
 - Casamento: how many students are we talking about?
 - [answer]: we don't yet know precisely, but the cost of adding and maintaining the program should be very small
 - Mulrooney: in a way we already have a program like this in SEST: Technology Management
 - Lovitt [in response to question]: yes, this plan is similar to the concept of meta-majors.
 - Additional discussion about capstone requirements.
 - Lovitt: once this is approved here on campus the procedure for approval at the state level should be straightforward. We will need a concept paper.
 - No further discussion; exeunt Mulrooney.

3. President Miller's requests from last meeting:

- Kirby [re: Miller request for data related to per-student expenditures over time]:
 - I've looked into responding to Miller's budget question. We've collected relevant data.
 - CFO and I will meet to discuss how to interpret, present the data; e.g., what is "instructional" and what is not?
 - Comparison will be made with Miller's benchmark institutions, as well as with ECSU, WCSU, and SCSU.
- Kirby, Casamento to provide an update at our next meeting, November 20.
- Martin-Troy: Miller's other requests include the budget, an analysis of Transform 2020, and a review of CCSU's institutional strategic plan

4. Additional advisor positions from the BOR:

- Martin-Troy:
 - questions need to be asked about this, and this committee is one relevant forum.
 - some faculty members are insulted by this response from the BOR.
- Discussion re: advising policies, practices at CCSU; and how seriously faculty take advising
- Schipke: I take it very seriously
- Malhas: What quality control is in place relative to faculty advising?
- Johnson:
 - All faculty in my department take it seriously.
 - The BOR is unaware, it seems, that faculty advise students in their majors
- Bray: It is a major responsibility, especially for new faculty.
- Marchese: how many students are there per faculty advisor? [answer: depends on a few factors]
- Lovitt provides some background relative to faculty advising per se, CACE, and changes in first-year advising
 - Faculty are the best equipped to advise students
 - an additional factor—career advising also needs to be considered
- Malhas seconds, elaborates on these points
- Casamento provides some additional historical background on the BOR request
- Martin-Troy: faculty are upset.
- Bray: people in my department are also upset.
- Casamento: as a parent I know the importance of advisors to students
- Kara-Soteriou: what about advising for graduate students?

5. Division Updates:

- Casamento discussed

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- additional one-time budget items have been approved by the president; the near-term CCSU financial outlook, which, for the current year, is encouraging; however, the potential impact falling fuel prices may result in financial difficulties for the state
- for Fall 2016 there will be additional operating costs of new buildings; and hopefully there will be the potential for a continuation of tuition holdowns
- Lovitt:
 - we're expanding, intensifying our recruitment efforts
 - at both the undergraduate and graduate levels
 - for both in- and out-of-state students, including those in international markets
 - we've reallocated foundation money for [scholarships]
 - we're also expanding our doctoral offerings.

Martin-Troy: our next meeting will be November 20 at 2 pm. Additional details will be forthcoming.
The meeting was adjourned.

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November 20

University Planning and Budget Committee
minutes, meeting of November 20, 2014, 2 PM, NC 22401

revised

UPBC Membership as of 11/20/14	
ELECTED AAUP FACULTY: <ul style="list-style-type: none">✓ Alicia Bray (Biology)✓ Patrick Foster (Technology & Engin. Ed.)✓ David Johnson (Geography)✓ Julia Kara-Soteriou (Reading and L.A.)✓ Rae Schipke (English)✓ Kathy Martin-Troy (Biomolecular Sciences)	APPOINTED BY THE PRESIDENT <ul style="list-style-type: none">✓ Matthew Bielawa (Registrar)✓ Carlos Liard-Muriente (Economics)
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{there are also three student vacancies }

members present: see list above. guests present: none

1. BA/BS in Liberal Studies:

- Lovitt / Martin-Troy / Kirby
 - the degree proposal is on the Academic Standards committee agenda for January.
 - question: What impact might Gargano's departure have on the approval of this and other programs we have proposed?
 - Lovitt: his departure is not impacting us in that way.

2. Transform 2020:

- Lovitt / Martin-Troy / Malhas
 - Transform 2020 concerns UPBC and other committees; but it will be discussed in sufficient detail at the Faculty Senate meeting on Monday.
 - The FAC does not support Transform and has issued a statement now endorsed by ECSU and WCSU—this is what the senate will consider Monday.

3. Friday classes:

- Nearly everyone took part in an informal discussion of this topic, which will also be considered by the senate on Monday. Carl Lovitt has been asked specifically to address the senate on the matter. The discussion included the possibility of a UPBC resolution on the issue as this clearly relates to our charge insofar as it involves resource usage.
- Furthermore we considered what the impact, if any, would be if a senate passes a resolution expressing disagreement with the implementation of an increase in Friday classes.

4. Annual Budget Review:

- Martin-Troy: this meeting is confirmed for February 17.
- Casamento: executive committee members will speak to us individually. In terms of sequencing our schedule, we should remember that each may not require the same amount of time.
- Casamento will inform executive committee members if it will be possible for the committee to get the appropriate paperwork from each speaker in advance.
- This will require a lot of photocopying.

5. CFO Budget Update:

- Casamento
 - the rescission will almost certainly result in a drop in funding to higher education; Casamento and Miller will need to discuss the implications. Our increase in enrollment should ease this a bit.
 - We may also benefit if a change is made to more fairly handle cuts due to rescission.

6. Institutional Research and Assessment Report:

- Kirby: Preparing report for UPBC, including reviewing resources vs. student population data. Report will also include comparisons with other CSUs and with Miller's benchmark institutions.

Martin-Troy: our next meeting will be December 4 at 2 pm. Additional details will be forthcoming.
The meeting was adjourned.

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