

University Planning and Budget Committee Meeting of February 15th, 20221:45 pm – 3:00 pm, Microsoft Teams Online

Minutes

A. Bray, A. Kullgren, C. Liard-Muriente, S. Watson, J Whittemore, L. Bucher, Y. Kirby, R. Simmons, E Pana, S Hazan, K Poirier, K Kostelis, F Pearson, J Snyder, L Walter

Meeting called to order at 1:47 PM

Meeting minutes from December and January and February Approved

1. Announcements
 - a. General
 - i. Approval of meeting minutes for last 4 meetings, passed
 - b. IPC
 - i. N/A
 - c. FPC
 - i. Meeting next Wed the 23rd
2. Brief Reports / Division updates
 - a. CBCO
 - i. Waiting on tuition/fee package from the board
 - Community colleges proposed a credit hour rate increase of 5%
 - ii. Waiting on current legislative session for FY23 budget and SEBAC raises
 - b. Provost
 - i. Sheldon Watson is serving in an Associate to the Provost role and will attend UPBC meetings as part of his programming and curriculum responsibilities
 - ii. Dean's submitted executive summaries for position/faculty requests
 - iii. Follow-up meetings with Lisa, President Toro and the Deans will continue
 - c. OIRA
 - i. System office shared the census information recently
 - ii. CCSU has the largest drop of the CSUs
 - iii. 5 Year NECHE report is due next June and committees are currently being established
 - Areas of Emphasis – Strategic Planning, Enrollment, Title 4/9, Standards 1-7, 9, and Educational Effectiveness (Retention, graduation rate, student reports, etc.), plans for next 5 yrs.
 - Information for the VALUE institute needs to be shared by the Fall so it can be included in our report
 - iv. Discussion/Questions ensued
 - Do we have any assumptions why our university is down in % and headcount?
 - Fall 21 incoming class has traditionally been 1371, down to 1065 this yr.
 - We were down 516 students between transfers and first year
 - Impact of the current class size will impact the next five years
 - The drop in incoming student population, how did it compare to fells CSUs?
 - We had the largest decrease in incoming cohorts
 - What is driving this drop?

- Community college enrollment is dropping, and we are the largest drawing institution from the community colleges
 - UCONN's Hartford campus has seen strong enrollment and represents the most common institution our students transfer to
 - Were these trends in place prior to the pandemic? Has it accelerated the trend or is this trend wholly independent?
 - 2021, our enrollment declined while other institutions increased, at the graduate level
 - Others are improving, why are we declining?
 - Graduation rates at 6 years, first-time, full-time students who begin in the Fall...
 - UCONN 82.5%
 - CCSU just over 50%
 - How do we compare to our sister institutions?
 - What is the status of the CCSU offices at the community colleges?
 - Facilities have been or are in the process of being set up at some community colleges
3. Old Business
- a. Budget requests – develop written questions for division heads
 - i. RBWC
 - How can the position be justified with current enrollment trends?
 - ii. Information Technology
 - Can we survey faculty to determine which video conferencing software is necessary/preferred in hopes of limiting options/licenses necessary to pay? Existing contracts might make this survey unnecessary or the results unfeasible to act on
 - Are there any video conferencing contracts up for renewal that can be reviewed? WebEx is included in our telecom system and Teams is part of our agreement with Microsoft
 - Can you provide usage numbers for justification of continuing our use of Zoom?
 - iii. Institutional Research and Assessment
 - Can you provide justification of how this will impact enrollment/retention?
 - iv. Office of University Operations
 - Is there the potential for itemized breakdown of costs?
 - How large is the need for 3 new vehicles?
 - What is the condition of the current fleet?
 - b. UPBC bylaws minor update proposal
4. New Business
- a. Second meeting of March (March 15th, 2022)
 - b. Moved to March 8th
 - c. Keep March 25th clear for Ex-Com presentation to UPBC
5. Adjournment – 3:23 PM