

University Planning and Budget Committee

Minutes of the Meeting March 16th, 2021 via MS Teams

Members Present: J. Melnyk, J. Snyder J. Hodgson, S. Cohen, A.F. Pearson, S. Petras, L. Walter, R. Simmons, D. Harris, K. Poirier, L. Washko, S. Hazan, E. Pana, B. Barr, C. Casamento, M. Fallon, Y. Kirby, D. Dauwalder

Guest: Robert Wolff, Dean, Ammon College of Liberal Arts and Social Sciences

Chair Melnyk called the meeting to order at 1:48 pm.

Approval of minutes: D. Harris made a motion, seconded by S. Hazan, to approve the minutes from the February 16th meeting, including adjustments by President Toro. The motion was approved. D. Harris made a motion, seconded by F. Pearson to approve the minutes from March 2nd. Changes were suggested by K. Poirier and Y. Kirby. S. Cohen asked if perhaps his specific questions should be included. The motion was approved with the suggested changes.

Announcements:

Chair Melnyk stated that the IPC will no longer require a concept paper for new programs. A committee will be created to develop new requirements for any new program being proposed.

Brief Reports:

CFO: C. Casamento stated that tuition and housing fees will not be increased, and dining plans will most likely be revised. She talked about the distribution of the revised budget sheets. Early figures have been requested by the BOR. The spending plan for the next fiscal year is due to the BOR by May 11th. The committee requested that she share the details of the reduction items and she agreed to do so.

Provost: D. Dauwalder stated that Chair Melnyk had asked him about revising the example costing model to include revenue.

OIRA: No report.

Old Business:

Chair Melnyk is still looking for comments and suggestions related to the Program Costing Model and the analysis and use of the Program Efficacy data. He stated that President Toro said that the costing model would not be used to eliminate programs. A question was raised to the Chair as to whether this statement would be made publicly or if it was for UPBC information only, but the answer was unknown.

New Business:

C. Casamento shared that there may be a third amount of CARES money. She stated that of the \$4.5million CARES2 money, \$3.6 million had been sent out so far to 6,611 students. The deadline for applications is still ahead so she is anticipating additional applications from students.

Chair Melnyk shared that a new program proposal for a Bachelor of General Studies has been submitted. He asked M. Fallon to summarize it. M Fallon stated that the main idea was to retain students already at CCSU or those who had been here before. The cost would be distributed across several departments. The main additional cost would be in the area of advising. A question was raised

about how the labor in multiple departments would be recognized. Coordination would be key due to the program crossing schools and departments.

Another question was raised regarding how many students would fit into this program and were these numbers presented to the Faculty Senate. D. Harris suggested that there were approximately 25 in the School of Business each year.

S. Cohen questioned how this proposal fit with President Toro's requests. He suggested that a motion be made to table the UPBC recommendation until an answer to the question could be attained.

It was clarified that Robert's Rules of Order stated that a motion had to be made first to make a recommendation and then a motion to table that motion could be made. J. Melnyk made a motion to recommend the proposal to the IPC, with D. Harris providing the second. S. Cohen made the motion to table the first motion, with J. Snyder seconding it. Three votes for approving the tabling of the recommendation motion were made, with the nays winning. The vote regarding recommending the proposal had one nay and the motion was approved. Chair Melnyk stated that when forwarding the committee's approval to the IPC he would include the concerns that had been raised.

When asked about the other two program proposals that the committee had been told had been submitted, M. Fallon stated that they had been withdrawn and would be routed through the newly developed program review process.

The meeting was adjourned at 3:08 pm

The date of the next meeting will be April 6th, 2021, via MS Teams.

Submitted, J Hodgson, Recording Secretary