

University Planning and Budget Committee

Minutes of the Meeting March 2nd, 2021 via MS Teams

Members Present: J. Melnyk, J. Snyder J. Hodgson, S. Cohen, J. Gamache, A.F. Pearson, S. Petras, L. Walter, R. Simmons, D. Harris, K. Poirier, L. Washko, S. Hazan, E. Pana, B. Barr, C. Casamento, M. Fallon, Y. Kirby, D. Dauwalder

Guest: J. Tully, VP Student Affairs

Chair Melnyk called the meeting to order at 1:49 pm.

Approval of minutes: D. Harris made a motion, seconded by B. Barr, to approve the minutes from the February 2nd meeting. The motion was approved. The minutes of the February 16th meeting will be distributed by the Chair for review. It was suggested that President Toro see the draft before it was approved as it summarizes her presentation.

Announcements:

Chair Melnyk stated that there will be three new programs coming that will need to be reviewed by the committee. In addition, he has been asked by the President of the Faculty Senate to serve on a committee looking at on-line teaching. More information on this new committee will be forthcoming.

K Poirier stated that the minutes from the last FPC had not been posted yet, but she would distribute them when they were available. The group has been meeting regularly. The key points are that the Engineering Building has been delayed and the plans to return to Barnard Hall have begun.

Brief Reports:

CFO: C. Casamento stated that her department has been working on the proposed utilization of the latest CARES money but they are waiting to receive guidelines from the Federal Government. She also said that Y. Kirby has been helping with the allocation of the student part of the federal money, including defining eligibility, amounts to be distributed, etc. Their goal is to have money sent out to students as quickly as possible.

Provost: D. Dauwalder stated that he has been asked to create a list of fund-raising ideas and if the committee has any ideas, they would be welcome. B. Barr suggested an internship program where CCSU would pay students to work with nonprofit organizations.

OIRA: Y. Kirby said there would be two student surveys happening at the same time as a NSSE survey is due to start and the Campus Climate survey is ongoing. In addition, she needs information that can be included in the College Guidebook. There are about 600 topic questions that can be addressed for the Guidebook.

Old Business:

Chair Melnyk is still looking for comments and suggestions related to the Program Costing Model and the analysis and use of the Program Efficacy data. He had sent out an email with a proposed set of actions and would like feedback and follow-up.

New Business:

Chair Melnyk asked for reflections on the visit from President Toro at the last meeting. An intense discussion followed with some questions raised that could be posed to President Toro such as are other divisions being asked to do a self-evaluation as she has asked the UPBC to do for Academic Affairs, i. e. collecting data on the value of what we do as opposed to the cost of doing it, and are certain changes already being considered.

The committee is considering what could be done with the Program Efficacy collected data once it is submitted to the Faculty Senate and made a few suggestions including use in advertising.

C. Casamento was able to share that work has already started on a budget for FY22 including tuition and fees, and the dining plans (revenue vs cost).

The questions were raised as to how many others in the campus community are aware of the financial situation as much as the UPBC is and how might we facilitate working together on the issues that arise.

The meeting was adjourned at 3:04 pm.

The date of the next meeting will be March 16th, 2021, via MS Teams.

Submitted, J Hodgson, Recording Secretary