

## University Planning and Budget Committee

### Minutes of Meeting April 20<sup>th</sup>, 2021, via MS Teams

Members Present: J. Melnyk, J. Hodgson, A.F. Pearson, L. Walter, R. Simons, D. Harris, K. Poirier, L. Washko, E. Pana, M. Fallon, D. Dauwalder, G. Goode, S. Hazan, J. Snyder, J. Gamache, C. Casamento, Y. Kirby

Chair Melnyk called the meeting to order at 1:50 pm.

Approval of minutes from March 16<sup>th</sup> and April 6<sup>th</sup> meetings was postponed.

Announcements:

Chair Melnyk stated that he had drafted the “end of year” report for the Faculty Senate and will distribute it to the committee for review. He also shared that “extraordinary” budget requests were being submitted. He will put them together into a package and distribute them to the committee members. The plan is to review the budget requests and the CARES ideas document at the next meeting.

C. Casamento, CFO, clarified that the budget requests did not have to be completed at the next meeting but could be stretched over several meetings. She reviewed the CARES spreadsheet of ideas for distributing the anticipated money, but she added that the amounts and rules for the CARES3 distribution have not been received yet. She did request that the review of the document by the committee should be a priority for the May 4<sup>th</sup> meeting. As a reminder she stated that the CARES1 money was used to buy laptops and WIFI connections for students, and the CARES2 money was used to resource requests submitted by students.

Chair Melnyk said there were no new updates from the IPC.

K Poirier stated that the minutes from the last FPC had just been sent out and another meeting is approaching.

Brief Reports:

CFO: C. Casamento said that the FY22 spending plan was due to be submitted by May 11<sup>th</sup> and she hopes it will be approved by June 19<sup>th</sup>. She shared that it included the following goals: Housing 1500 students (currently at 900), 7,532 FT undergraduates and 514 FT graduate students.

Provost: D. Dauwalder said he had reported to the Faculty Senate regarding the work on classroom capacity for the Fall semester produced in consultation with Facilities, the Registrar and the Deans.

OIRA: Y. Kirby reported that she was working on enrollment figures for the Fall semester and at this point they are still reduced from previous numbers.

Old Business:

Chair Melnyk reported that the subcommittee created at the last meeting was working on a summary of common themes in the information received from the Department chairs that was submitted to the Faculty Senate Steering Committee. The plan would be to make it public to the campus community after approval from the Steering Committee.

Chair Melnyk stated that while the UPBC is not responsible for the Strategic Plan we need to keep it in our minds, and perhaps provide aid to OIRA. One suggestion was to identify from the five goals, what three things have been accomplished and what challenges are being faced, as well as the impact of the pandemic on the division.

Regarding the IPC question about what could be a key element for CCSU's reputation and wider recognition: R. Simmons suggested social justice if previous ideas were not feasible. It was also suggested that three elements would be needed: 1) that all areas should be involved, 2) public demand, and 3) political support.

Chair Melnyk asked members to keep checking the Teams document area, especially for FY22 budget request information, CARES support, ideas for the IPC request, and the annual report to the Faculty Senate.

The meeting was adjourned at 3:05 pm.

The date of the next meeting will be May 4<sup>th</sup>, 2021, via MS Teams.

Submitted, J Hodgson, Recording Secretary